

Minutes
Board of Health Meeting
Chelan-Douglas Health District
March 19, 2012

Peter DeVries, Chair, called the meeting to order at 4:00 p.m. The Chair, Keith Goehner, Russ Clark, Doug England, Ken Stanton, Frank Collings, Steve Jenkins, and Karen Rutherford provided a quorum.

Consent Agenda

Russ Clark, Mayor, Rock Island, made a motion to approve the consent agenda that included the February 27, 2012 Board of Health meeting minutes, February Payroll in the amount of \$129,572.84, February Benefits in the amount of \$37,256.08, approval of payment of 2012 vouchers No. 20120099 through 20120124 in the amount of \$22,527.23. Ken Stanton, Douglas County Commissioner, seconded the motion and it carried unanimously.

Program Update

Barry Kling, Administrator/Environmental Health Director, reviewed the Food Service Program Violations for 2011 from page 20 and 21 of the Board packet.

Board Discussion

None

Public Comment

None

New Business

The Administrator presented Resolution 2012-002 Cancellation of Outstanding Warrants for Board authorization. **Steve Jenkins, Douglas County Commissioner made a motion to approve the resolution. Ken, Stanton, Douglas County Commissioner seconded the motion and it carried unanimously.**

Unfinished Business

The Administrator requested that the Board authorize him to sign the amended contract for purchasing the Health District building at a lower interest rate. **Ken Stanton, Douglas County Commissioner, made a motion that was seconded by Russ Clark, Mayor, Rock Island, to authorize the Administrator to sign the amended agreement regarding the building contract. The motion carried unanimously.**

Barry Kling, Administrator/Environmental Health Director, presented a brief summary of the discussion from last month on the Operation and Maintenance Program Guidelines. He presented the O&M Resolution No. 2012-001 and Exhibit A: CDHD Onsite Septic System

Operation and Maintenance Program Guidelines for approval of this second reading. **Keith Goehner, Chelan County Commissioner made a motion to approve the resolution and guidelines. Karen Rutherford, Wenatchee City Council, seconded the motion and it carried unanimously.**

The Administrator requested the Board's approval to amend the Environmental Health Fee Schedule to include a \$180 test fee for becoming an O&M Service Provider and a \$120 annual fee to maintain an O&M Service Provider's license. **Ken Stanton, Douglas County Commissioner, made a motion to amend the Environmental Health Fee Schedule to include these new fees. Russ Clark, Mayor, Rock Island, seconded the motion and it carried unanimously.**

The Administrator/Environmental Health Director requested that Temporary Food Permits be added to the Board meeting agenda as item C under unfinished business and distributed a memo regarding the fee for low risk, recurring temporary food events. The Board agreed to add this topic for first reading.

Late last year the Board discussed the problem of low-risk temporary food vendors who want to participate in farmer's markets and similar recurring events. The current fees are high for such vendors, who must pay either a separate fee for each instance (minimum \$46 each) or a \$180 recurring-event fee. Many of these small vendors provide very simple food service (such as cheese samples) and only do \$200 to \$300 in gross sales at an event, making such fees prohibitive. The upshot of the discussion was that staff would look into alternatives.

Since then, the matter was discussed with the Food Advisory Committee (FAC) to come up with a simple solution. The current \$180 permit for recurring temporary events is the same whether the food service is simple or complex. The Administrator suggested that we retain the \$180 fee for riskier temp vendors (who do require significant staff attention), but establish a lower fee of \$80 for low risk recurring events. This would enable a vendor to participate in a given farmer's market for the entire season, so long as the food service provided by the vendor remains low risk. (Low and high risk food items are clearly defined in our food service rules, based on state guidelines.) Board members raised the question of whether the permit should apply to only one site, or to all sites (such as farmers markets in all towns) for the year. The Administrator will work on that with the food program staff and report back to the Board next month.

Reports

Bev Neher, Nursing Director, reported a high level of concern about suicides locally. There have been approximately 12 suicides in Chelan and Douglas Counties since December. A newly formed Suicide Prevention Coalition is taking a leadership role in developing and implementing proactive strategies to address this disturbing issue. They are attempting to recruit members representing all agencies and groups. There will be an introductory meeting at Wenatchee High School on March 28, 2012, at 6:00 p.m.

Mary Small, Associate Administrator, Community Health and Preparedness, presented the Board with draft #2 of the 2011 Annual Report for the Board of Health and Community and invited their input. After discussion, some of the Board members requested extra copies of the final

draft to share with other community members.

Diane Forhan, Associate Administrator, Support Services, is on vacation.

Barry Kling, Administrator/Environmental Health Director, reported that the annual audit is going fine. The Auditor recommended switching to single audits (which address Federal funds) every three years instead of every two years to save some money.

The Administrator gave the Board notice that he will be in Kentucky attending meetings related to the work he has been doing at the state level, but will participate in the April Board meeting via telephone.

He is continuing to work with staff on quality improvement for the EH programs.

He reported that the next union negotiation meeting will be held April 20, 2012.

Adjournment

Ken Stanton, Douglas County Commissioner, made a motion to adjourn the meeting at 4:48 p.m. Russ Clark, Mayor, Rock Island, seconded the motion and it carried unanimously.

Peter DeVries, Chair